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Office of the Clerk
United States District Court
844 N. King Street, Lockbox 18
Wilmington Delaware 19801-3570

Ms. Mona Harrison 1060 Bay for Blud. 1New Castle, De, 1972

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OCT 1 1 2006

BAYLOR WOMEN'S CORRECTIONAL INSTITUTION REHABILITATIVE SERVICES UNIT

MEMORANDUM

 $TO \cdot$

I/M Mona Harrison

Unit 6

FROM:

Colleen Shotzberger

Treatment Administrator

DATE:

September 29, 2006

RE:

Numerous Letters (to me, the Warden, and Bureau Chief)

Your letters have been referred to me for reply.

If you wish to use the Law Library, you <u>must</u> do so by putting your name on the "Sign Up Sheet" in your housing unit. This established process applies to every inmate. Since copies of the sign-up sheets are maintained, I have verified that on some dates where you claim to have signed-up, your name does not appear anywhere on the list. I know that your attorney called this week and Mr. O'Connor did have you come to the Law Library even though this was not the day for Unit 6.

Your attorney may come to meet with you at the institution any time, and you may have him/her on your telephone list through the established inmate system. We are not obligated to allow you to make telephone calls to or receive them from your attorney. It is a courtesy that is extended, not a right.

Additionally, since your mother is seriously ill, your counselor has allowed you to make direct telephone calls outside of the established inmate telephone system. This is also a courtesy to you and your mother.

You lodged numerous complaints about the institution and what you believe is or is not "right" or available. You are clearly not "being forced to do nothing." As a matter of fact, you are currently residing in a unit of mental Hanth.